

Conceptual Kennel Design Purchase Order Form

KennelDesignUSA.com

a division of Craig L. McAllester, Inc.
1204 Mill Mar Road
Lancaster, PA 17601
Telephone: 1 (717) 898-7037

INSTRUCTIONS: First, **SAVE** this form to your desktop!
Fill out one form for each building to be designed.

CONTACT INFORMATION:

Name:	
Company:	
Current Address:	
City:	
State:	Zip Code:
Phone:	
Facsimile:	
E-mail Address:	

PROJECT ADDRESS:

Address:	
City:	
State:	Zip:

BUILDING USE: CHECK ALL THAT APPLY.
Indicate the highest expected animal occupancy for each use.

BUILDING USE	# OF DOGS	
Are Indoor & Outdoor Kennels Permitted?		
Municipality / Animal Control		
Animal Shelter / Adoption Clinic		
Boarding Kennel		
Private Kennel		
Daycare		
Police & Military Working Dogs		
Grooming Shop		
Subleased Y/N		
Number of Tubs		
Number of Stations		
Mobile Vehicle Design		
Type of Vehicle		
Animal Hospital / Clinic		
Number of Doctors		
Number of Exam Rooms		
Treatment Room		
Number of Stations		
Number of Surgical Suites		
X-ray	Laboratory	Pre-Op
Pharmacy	CSR	Post-Op

BUILDING AREAS

CHECK ALL THAT APPLY.

Reception
Retail
Breakroom
Animal Food Prep.
Toilet Rooms
Locker Room
Showers - 2 are required
Adoption Rooms
Treatment Room
Isolation (Medical Holding)
Cattery
Office
Animal Bath
Public Bathing Area
Mechanical Room
Laundry Room
Storage
Euthanasia
Grieving Room
Sleeping Room for Night Attendant
Whelping Room (Labor and Delivery)
Long Term Nursing Care
Hydrotherapy
Dog Agility / Training Room
Indoor Daycare
Indoor /Outdoor Waterdog Pool
Shelter Night Depository
Conference or Community Room

INCLUDE A LIST OF ANY ADDITIONAL BUILDING REQUIREMENTS

SERVICES REQUESTED:

Conceptual Kennel Design Fee: \$0.65/s.f. of building area, including two revisions.
If needed, additional design time is billed hourly. See, *Payment for Services* below.
Retainer for design services is \$800.00

Conceptual Building Elevations - 4 exterior views of the building.

Conceptual Site Design with 2 revisions - (survey by others)

Site and Building Rendering

Kennel Feasibility Study

Total:

PAYMENT FOR SERVICES

Date:

To begin a new project, fill out this two-page form, print and sign below. Email or mail us the following items listed below. Once this information is received, your project will begin promptly.

This form completed and signed.

Payment, either using PayPal, or a check for retainer in the amount listed above

Any additional materials you've collected, and information on site or any equipment currently owned.

Typically, in 1-2 weeks, an initial floor plan will be e-mailed to you for your review and comment. At no additional cost, you will have two opportunities to make any revisions to this initial design. If more time is required, additional design work is billed hourly. Once you have approved the design, the building elevations, a building section, a site plan and even a building rendering can be prepared if needed.

For any additional services needed or requested beyond the above listed items, compensation will be billed at \$65.00 per hour for time invested, plus expenses as outlined below. Contact us directly for pricing regarding our Consulting Services and On-Site Visits.

Engineering/Architecture: Note: Engineering and Architecture costs are not included in this contract. All required civil engineering, soils engineering, structural engineering, electrical engineering, mechanical engineering, plumbing engineering, fire sprinkler engineering, and any other engineering, any surveying, and any architectural services are to be provided by others and are not included in this contract. At a minimum, Mechanical and Plumbing engineering should be considered.

Expenses, On-Site Visit Fees, and Time and Material Fees:

- Hourly Rate: \$65.00/hour, for Drafting and Design Time (beyond the two revisions that are included in this contract), Meeting Time, On-Site Time, Travel Time, clerical, etc.
- Site Visit--worldwide: An on-site visit is billed per project. A retainer towards travel expenses is required in advance. Please contact our office for pricing information and to schedule an on-site visit.
- Job Related Expenses as Printing, Delivery, Travel for Site Visit, Car Rental, Collections, etc. are invoiced at 110%.
- Mileage: (for company vehicle) \$1.00/mile.
- As-built: \$0.15 / S.F. for CAD / BIM background data input. (note, data collection time is billed as on-site time)
- For a new facility design within an existing building, check the first box at the top of this page; site visit extra.

By signing this form, I authorize Craig L. McAllester, Inc. to provide the conceptual design services that are outlined within this contract. Should the project design be put on hold for more than 30 days, I agree to pay all design fees incurred to date.

Signature,

Signed By (print)

Craig L. McAllester, Inc, 1204 Mill Mar Road, Lancaster, PA 17601

Telephone: 717-898-7037, E-mail: Craig@KennelDesignUSA.com